

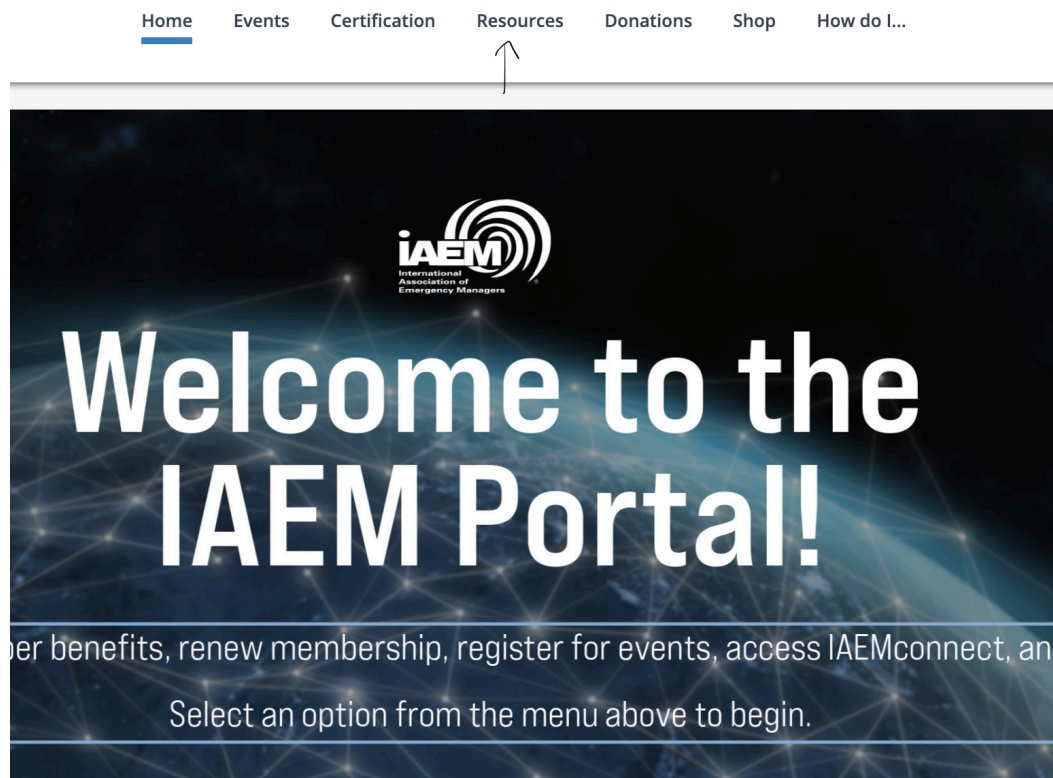
Instructions and Information to Submit an Award Nomination:

AWARD ENTRY PERIOD IS June 8-July 3, 2026

PORTAL

Access to the IAEM Awards and Recognition Portal is available on the IAEM Portal and Dashboard. All nominators must have an IAEM profile to submit an entry. There is no cost for creating a profile. There is a \$75 fee for non-members to submit an awards submission.

From the IAEM Awards 2026 Webpage, select “Resources” and this will take you to all the award nominations and forms you wish to submit, you will be prompted to login or create an account, if you do not already have one. All awards nominations will be under “Resources”.



Once you open the “Resources” tab you should see all the awards submissions below.

Browse Competitions

Competition Name ↑	# of Entries ↑	Deadline ↑
Business and Private Sector Integrat...	0 / 10	07/03/2026 12:00:00 AM Eastern Standard Time
Career Excellence Award	0 / 10	07/03/2026 12:00:00 AM Eastern Standard Time
Clayton R. Christopher Memorial Lo...	0 / 10	07/03/2026 12:00:00 AM Eastern Standard Time
Emergency Management Education ...	0 / 10	07/03/2026 12:00:00 AM Eastern Standard Time
Emergency Management Educator o...	0 / 10	07/03/2026 12:00:00 AM Eastern Standard Time
Emergency Manager of the Year	0 / 10	07/03/2026 12:00:00 AM Eastern Standard Time

Note:

You will need to type in the nominee's name and following information in each award submission. You must name your entry when you submit one.

There is an "Awards Question" at the beginning of each submission, this is hardcoded in and is a question you can write for staff, or just ignore it.

You can save your submission and come back to it, just make sure to click on the "save as draft" at the bottom of the application.

Save As Draft

If you click on the arrow by the "competition name" it will arrange the awards in alphabetical order.

Note:

If you see a little comment blurb like this one below, it has "help text" which gives more context to the question being asked.



Note:

If you are nominating an organization, you will nominate the organization's point of contact. The application will have a place for the nominee's name and contact information and the organization name. Complete the application, reading each question carefully to ensure you're answering accurately.

At the bottom of each application, required supporting documents can be uploaded under “Supporting Documents.” Select “Choose File” to upload a PDF of the required supporting document. All documents required, including Letters of Nomination and Letters of Support, **MUST** be uploaded in the portal were indicated for each award. Do not send documentation outside of the Awards Portal; it will not be considered.

Returning to an incomplete application:

Applications don’t need to be completed in one sitting- just make sure to save the draft. Once submitted, you can review each submission under “Resources” and “My Competition entries”.

Notes:

Award recipients who have received a lifetime award are *not eligible* for nomination of the same award.

Recipients of individual awards are *not eligible* for nomination of the same award in consecutive years.

Recipients of program awards are *not eligible* for nomination for the same award in consecutive years if the project/program is substantially the same.

For purposes of the awards, the United States is defined as the 50 states, the District of Columbia, and the territories of American Samoa, Commonwealth of Northern Mariana Islands, Guam, Puerto Rico, the U.S. Virgin Islands.

Judging:

Judging will take place August thru September. Notifications will be sent out in mid-September. Recipients are expected to submit pictures and other requested documents to IAEM Headquarters by October 1.

Once the USA Awards and Recognition Committee confirms the selection of who will receive an award, IAEM Headquarters will notify the recipient, the nominator, and appropriate Region President and appropriate Committee or Caucus. Nominators who submit an entry that was not selected will also be notified. Authors of Letters of Support are not notified by IAEM.

The IAEM-USA Board of Directors tasked the Awards and Recognition Committee to evaluate award applications and select the recipient of each award. The decisions of the Committee are final. IAEM leadership does not review, approve, or referee these decisions.
